



हिन्दुस्तान इन्सेक्टिसाइड लिमिटेड  
(भारत सरकार का उधम)

**HINDUSTAN INSECTICIDES LIMITED**  
**(A Govt. of India Enterprise)**

निविदा (स० स० सीएक्स/टी/26/एस टी/2009.10(H)  
Tender (Ref. No. CX/T/26/ST/ 2009-10(H)

अर्ध वार्षिक निविदा आधार पर प्राप्ति के लिये निविदा दस्तावेज है ;—

**TENDER DOCUMENTS FOR PROCUREMENT ON HALF  
YEARLY TENDER BASIS**

इस निविदा आधार में निम्नलिखित दस्तावेज है ;—  
This Tender document set consists of: -

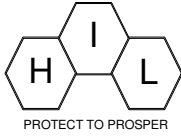
- 1) सामान्य निबन्धन एवं शर्त, (परिशिष्ट – I)  
General Terms & Conditions (Annexure-I)
- 2) टेक्नो वाणिज्यिक बोली (परिशिष्ट – II)  
Techno Commercial Bid (Annexure II).
- 3) कीमत बोली (परिशिष्ट – III)  
Price Bid (Annexure - III)
- 4) कीमत बोली के मूल्यांकन हेतु पद्धति (परिशिष्ट – IV)  
Methodology for evaluation of Price Bids. (Annexure -IV)
- 5) बैंक गारण्टी फार्मट (परिशिष्ट – V)  
Bank Guarantee format. (Annexure-V)
- 6) सभी मदों के लिये विनिर्देशन शीट  
Specifications sheets for all the items.



**HINDUSTAN INSECTICIDES LIMITED**  
 ( A Govt. of India Enterprise )  
**SCOPE Complex, Core-6, 2<sup>nd</sup> Floor, 7 Lodi Road, New Delhi-110003.**  
**Tel: 91-11-24362625, 24362217, Fax No. 91-11-24362116/24361363.**  
**E-mail: [hilhq@nde.vsnl.net](mailto:hilhq@nde.vsnl.net)/[hilcom@vsnl.net](mailto:hilcom@vsnl.net)**  
**Website: [www.hil\\_india.com](http://www.hil_india.com)**

Sl. No.	Items	Qty.	Unit.*	Cost of Tender Documents (in Rs.)	EMD Amount Required
1.	Acephate 75% SP Bulk	30 MT	Rasayani/Bathinda/Peenya	1,000/-	As per our tender documents
2.	Cartap Hydrochloride Tech 98% a.i. (min.)	5 MT	Rasayani/Bathinda	1,000/-	-do-
3.	Isoproturon 75% WP Bulk	10 MT	Bathinda	1,000/-	-do-
4.	Sulfosulfuron 75% WDG Bulk alongwith Surfactant of 10,000 Lts	270 Kg	Bathinda	1,000/-	-do-
5.	Clodinafop – Propargyl 15% WP to be packed in our brand name in 16 gm Pouch x 10 nos or 8 gm Pouch x 20 nos	20,000 Units of 160 gms each	Bathinda Depot.	1,000/-	-do-
6.	Monocrotophos Tech. 70% a.i. min.	10 MT	Rasayani	1,000/-	-do-
7.	Ethylene Diamine (EDA)	2 FCL (32 MT)	Udyogamandal	1,000/-	-do-

\*Rasayani ( Maharashtra), Bathinda (Punjab), Peenya (Bangalore), Udyogamandal. (Kerala)



**HINDUSTAN INSECTICIDES LIMITED**  
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Tender (Ref. No. CX/T/26/ST/2009-10 (H))

**Important instructions for procurement of Pesticides & raw materials from Sl.No. 1 to 7 from Technically short listed bidders on Half Yearly tendering basis-**

You are requested to read the General terms & conditions (Annexure-I) of this tender before submitting your offer. Tenderers who do not comply with the conditions with documentary proof (wherever required) will not qualify in the Tender for opening of price bid. **Also please refer condition no. 4 (e) at page no. 2 of tender documents.**

The Techno Commercial bids shall be opened at 2.00 P.M on 10<sup>th</sup> August 09 in the presence of interested bidders but Price bids of bidders whose Techno commercial bids have been found acceptable by HIL, only shall be opened on the due date (**to be communicated separately**) in the presence of successful bidders who chose to be present.

**Note:**

The tenderers are advised to offer their best possible rate. There would generally be no negotiations hence please submit your most competitive prices while submitting the price bid. However in case the lowest rate appears to be reasonable taking into account the prevailing market conditions, the order may be awarded to the lowest bidder and if the rate is still considered high the tender may be cancelled and retendering may be done at the absolute discretion of the company.

An EMD amount should be furnished either by way of DD/Pay order in favour of Hindustan Insecticides Ltd., payable at New Delhi, or Bank Guarantee, as per clause No. 3 & 9 of the tender documents, alongwith Techno Commercial bid. Offers if submitted without EMD/B.G. shall be rejected.

HIL will not entertain any request for adjusting the EMD from the tenderer's due/running bills or from the EMD/SD of any other tender participated by the tenderer.

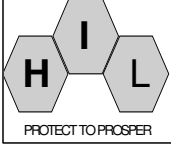
HIL reserves the right to accept or reject any or all tenders at its sole discretion without assigning any reason whatsoever and HIL is not responsible for postal delay or any other delay in submission of bid on due date and in time.

**Please note that duly signed tender documents may please be submitted strictly as per the clause no. 3 of General Terms & Conditions (Annexure-I).**

Thanking you,

Yours faithfully,

For Hindustan Insecticides Ltd.  
CM /S M



HINDUSTAN INSECTICIDES LIMITED, NEW DELHI

(A Govt. of India Enterprise)

SCOPE Complex, Core-6, II - Floor, 7, Lodi Road, New Delhi –110003.

\_ 24362625, 24362217 # Fax No. 91-011-24362116/ 24361363

# E-mail: [hilhq@nde.vsnl.net.in](mailto:hilhq@nde.vsnl.net.in) / [hilcom@vsnl.net](mailto:hilcom@vsnl.net) # Website: [www.hil-india.com](http://www.hil-india.com)

TENDER DOCUMENT

ISSUED TO :

No. :

ISSUE AUTHORISATION:

Ref. No. CX/T/26/ST/2009-10(H)

Tender Documents, when issued in Hindi & English, must be filled up in only one language either English or Hindi.

**GENERAL TERMS AND CONDITIONS OF TENDER**

1. SUBJECT OF TENDER :Tender for supply of \_\_\_\_\_ to Hindustan Insecticides Ltd., Rasayani(Maharashtra)/ Bathinda (Punjab), Udyogamandal (Kerala), Peenya Bangalore (Karnataka)
2. SCOPE OF WORK : Details of the scope of work including specification and guarantee are given in the tender papers.
3. MODE OF SUBMITTING TENDER : Tender in the prescribed form, terms as given in tender papers should be sent either by Courier Service/Speed Post/Regd. A.D. OR personally delivered in SEALED Envelopes addressed to the Commercial Manager Hindustan Insecticides Ltd., 2<sup>nd</sup> Floor, Core-VI, Scope Complex, 7 Lodi Road, New Delhi-110003 in two separate bids i.e. Techno Commercial bid (Annexure-II) accompanied by EMD as given at clause 9 below and duly signed General Terms & Conditions of Tender (Annexure-I) in one sealed envelope and price bid (Annexure-III) in another sealed envelope (please read the important instructions sheet before submitting price bid for items from Sl. No. 1 to 7 of NIT) . Both these sealed envelopes, duly superscribed as “Techno Commercial Bid” and “Price Bid” must be put in one separate sealed envelope superscribed as “TENDER for\_\_\_\_\_ DUE ON **10<sup>th</sup> August, 2009 at 2.00 P.M.** before submitting the same in the tender box kept at HIL Corporate office at above mentioned address. The price quoted should either be typed or written in clear legible terms both in figures and in words. In case of variation in figures and words the words version shall be taken as final. Over-writing in the tender is not allowed. Corrections made in the tender should be initialed by the tenderer and each page of the terms and conditions, tender forms duly filled in should be signed and dated and stamped by the tenderer.

Tenderers may also download the Tender document from HIL Website ([www.hil-india.com](http://www.hil-india.com)) and submit their offer as mentioned above by enclosing the required Tender cost by way of Demand Draft/ Pay Order in favour of M/s Hindustan Insecticides Ltd. payable at New Delhi alongwith Techno- commercial bid.

SIGN OF AUTHORISED SIGNATORY

NAME OF SIGNATORY \_\_\_\_\_

FIRM'S NAME \_\_\_\_\_

SEAL \_\_\_\_\_

Date

Contd. 2

4. **DOCUMENTS TO BE SUBMITTED ALONGWITH TENDER:**
- a. List of supplies effected giving full addresses of the parties where tendered product supply was made in the past alongwith photo copies or duly attested true copies of any certificate in support of similar satisfactory supplies.
  - b. Organisational details of the tendering firm viz: proprietary/partnership/private Ltd. or Public Ltd. In case of proprietary firm copy of registration certificate, partnership firms a copy of partnership deed and in case of Private Ltd. /Public Ltd. Company a copy of articles of association/memorandum should be submitted.
  - c. Income Tax Regn. No. of the firm should be submitted alongwith Photocopy of PAN No.
  - d. Income tax clearance certificate should be submitted as per prevailing Govt. guidelines.
  - e. Interested manufacturers or their authorized agents / traders may quote their rates. In the event of submission of quotation by an agent on behalf of manufacturer, they must enclose an authority letter from their Principals that the agent namely \_\_\_\_\_ is authorized to quote on their behalf and terms & conditions settled by the agent with HIL will be binding on the Principals failing which their offer will not be considered. Further an agent can not quote on behalf of two different Principals for one item, and in such an event their offer will not be considered
  - f. When the annual Total Delivered value of the quoted item is Rs. 20.00 lakhs or more the tenderer including S.S.I & PSU should also submit copies of their audited Balance sheets for immediately preceding three financial years.
  - g. The bidders who have not supplied the tendered material to HIL earlier would be required to submit documentary evidence of being in business for tendered product alongwith satisfactory performance certification from their customers for the last three years. Such bidders would be subject to satisfactory testing of their samples whenever required.
5. **LAST DATE FOR SUBMITTING TENDER:** The sealed tender should be sent so as to reach on or before **10<sup>th</sup> Aug., 2009 at 2.00 P.M.** Tender received after this date and time may not be entertained and considered.
6. **DUE DATE FOR OPENING TENDER:** The Techno commercial bids under sealed envelopes will be opened at 2.30 P.M. on **10<sup>th</sup> Aug., 2009** in the HIL office in the presence of such tenderers or their duly authorised representative who desire to be present personally. However Price bids of bidders whose Techno commercial bids have been found acceptable by HIL, only shall be opened on the due date (**to be communicated separately**) in the presence of successful bidders who chose to be present.
7. **TENDER PRICE:** The price break-up should be quoted for all the materials/equipments/services separately and should be given separately for "Delivered" at HIL premises Udyogamandal/Rasayani /Bathinda / Peenya . The price should be quoted in the prescribed price bid format (Annexure-III) only.  
There would generally be no negotiations hence please submit your most competitive prices while submitting the price bid.

SIGN OF AUTHORISED SIGNATORY  
NAME OF SIGNATORY \_\_\_\_\_  
FIRM'S NAME \_\_\_\_\_  
SEAL \_\_\_\_\_

Date \_\_\_\_\_

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8. Statutory levies and Taxes: Sales Tax, Excise duty and any other taxes or levies payable if any in addition to the quoted item-wise price should be mentioned separately. HIL shall provide the 'C' form to avail the concessional Central Sales Tax rate. Since HIL is a manufacturer of pesticides it would be possible for HIL to obtain material and equipment at concessional duty rates for the specific purchase for utilising the same in the production of insecticides/pesticides provided the intimation is given to Hindustan Insecticides Ltd., for necessary action.

Please note that any tax/levies imposed by the State Govt./Local authorities other than octroi after submitting the tender shall not be considered by HIL and the cost attributed on this account will be borne by the tenderers. However any change in Excise duty and CST shall be on HIL's a/c after order placement.

9. EARNEST MONEY : Earnest Money deposit, should be submitted alongwith Techno Commercial bid for each item as per the following slab:

- (i) For quoted tender's total delivered value upto 50 lac – EMD of Rs. 30,000/-.
- (ii) For quoted tender's total delivered value above 50 lac to 1 Crore – EMD of Rs. 1,00,000/-.
- (iii) For quoted tender's total delivered value above 1 Crore to 8crore – EMD of Rs. 2,00,000/-.
- (v) For quoted tender's total delivered value above 8 crore – EMD of Rs. 5,00,000/-.

EMD shall be given in the form of a Bank Draft/Pay Order in favour of M/s. Hindustan Insecticides Ltd., New Delhi on any Scheduled Bank at New Delhi. Tender received without EMD shall be rejected. Request for adjustment of EMD against pending bills will not be entertained. EMD deposited against our earlier tenders shall not be adjusted. EMD is to be deposited along with this tender afresh. Tenderers may submit EMD in the form of Bank Guarantee (Annexure-V) also from any scheduled Bank as per proforma enclosed. The Bank Guarantee should be valid up to **31.03.2010**. The EMD amount shall be converted into Security Deposit for all the successful tenderers and same shall be refunded to them after completing the order satisfactorily. No interest shall be payable by HIL on EMD/ Security Deposit amount.

10. FORFEITURE OF EARNEST MONEY: If any tenderer subsequently withdraws his tender or makes any modification/alteration unilaterally in the tender after opening of the tender, the earnest money shall be liable to be forfeited.

11. VALIDITY PERIOD OF THE TENDER: The tender should be valid for a period of 45 days for acceptance from the date of the opening of the price bid.

12. ACCEPTANCE OF TENDER: M/s. Hindustan Insecticides Limited, reserves the right to accept or reject any or all tenders without assigning any reason. There would generally be no negotiations hence please submit your most competitive prices while submitting the price bid. HIL may seek clarification on the tendered prices and the terms and conditions before accepting any tender.

SIGN OF AUTHORISED SIGNATORY  
NAME OF SIGNATORY \_\_\_\_\_  
FIRM'S NAME \_\_\_\_\_  
SEAL \_\_\_\_\_

Date \_\_\_\_\_

Contd...4.

13. **INCOMPLETE TENDER OR LATE TENDER:** Tenders received late, unsealed or without superscription and without Earnest Money deposit or incomplete in any other respect are liable to be rejected. For such cases the decision of the tender opening committee constituted by HIL management will be final.
14. **SUCCESSFUL TENDERER:** The successful tenderer shall be informed of the intention of HIL to award the work through letter of intent/ Purchase Order before the date of expiry of the validity of the tender.
15. **PURCHASE ORDER/AGREEMENT :** The successful tenderer shall be issued a Purchase Order or shall be called upon to enter into an agreement for execution of supply work/services after the issue of letter of intent to the successful tenderer as per clause 14 above and such successful tenderer shall be called hereafter SUPPLIER.
16. **PRE-DESPATCH INSPECTION:** HIL reserves the right to undertake pre-despatch inspection of any or all items at the works of the tenderer and therefore the contractor shall have to intimate HIL before despatch of any item. Any such inspection shall however not absolve the tenderer, of his responsibility for the guarantee of the sample.
17. **QUALITY OF MATERIAL/EQUIPMENT/SERVICES:** The supplies made must be strictly in accordance with specifications as per tender and samples approved by HIL, R&D and or its Units. Supplies deviating from the specifications and sample shall be liable to be rejected by HIL at its sole discretion.
18. **DESPATCH INVOICE:** Alongwith each consignment a detailed packing list and invoice should be sent to the concerned unit (Excise invoice/gate pass etc.) to enable HIL to claim CENVAT.
19. **PAYMENT:** Our Normal Payment term is 60 days from the date of receipt and approval of the material by our respective Unit through Cheque. Any deviation from this term has to be specifically mentioned by you at column no. 6 of our Techno Commercial Bid. The evaluation of price will be made taking 60 days credit as a yard stick.
20. **LIQUIDATED DAMAGE:** Any breach of the terms of the purchase order contract including timely completion of the order as per the schedule and to the satisfaction of HIL as per specification and scope of work laid down, in full or in part that would put HIL to loss HIL shall have right to impose a liquidated damages @ ½% of the total value for every week or part thereof of delay, subject to a maximum of 5% of the total order value for such failure to comply with the terms and conditions of the Purchase Order.
21. **SHORTAGE:** No shortage is admissible as the supply is on FOR basis. The net weight of material at HIL's WeighBridge shall be taken as final.

SIGN OF AUTHORISED SIGNATORY  
NAME OF SIGNATORY \_\_\_\_\_  
FIRM'S NAME \_\_\_\_\_  
SEAL \_\_\_\_\_

Date \_\_\_\_\_

22. RISK PURCHASE: In the event of failure or delay on the part of the supplier to fulfil his obligation in the execution of the order/contract to HIL's satisfaction, HIL shall have the right to terminate the order/contract and make necessary alternate arrangements for completion of the order/contract through other means at delinquent suppliers risk and cost. In such an event the earnest money deposit will be forfeited without prejudice to HIL's right to claim compensation from supplier for the loss incurred by HIL as a result of supplier's failure to fulfill his obligation under the contract/order conditions. The damages so claimed by HIL will be in addition to the liquidated damages recoverable by HIL as mentioned in our liquidated damage clause. The supplier shall have no claim for compensation for any loss that may accrue from any material he might have collected or engagements, he may have entered into on account of the order/contract.
23. INCREASE OR DECREASE IN THE SCOPE OF SUPPLY: The quantity shown in the tender is only approximate and the quantity is to be lifted in staggered manner based on the requirement of the production unit. The payment will be made on the basis of actual receipt of the approved quantity by the HIL unit.
24. A challan in triplicate giving full details of each consignment should be sent to concerned unit of Hindustan Insecticides Ltd. The challan should give full reference of the order number against which supplies are sent.
25. LOSS/DAMAGE to HIL's property due to the negligence or commission of the contractor or his personnel working at the premises of HIL will have to be made good by the contractor/supplier.
26. PRICE QUOTED SHOULD BE PER KG/MT/UNIT/LTR. INCLUSIVE OF ALL TAXES SURCHARGE, EXCISE DUTY ETC. AND SHOULD BE INCLUSIVE OF CHARGE FOR DELIVERY OF THE MATERIAL AT STORES/WAREHOUSE OF HINDUSTAN INSECTICIDES LIMITED UDYOGAMANDAL/RASAYANI/BATHINDA/ PEENYA.

Octroi charges would be reimbursed by HIL on actual basis subject to submission of documentary proof of octroi deposit.

During the pendency of order no revision of price shall be entertained. Conditional tenders will not be accepted. Price breakup should be shown distinctly in the Price Bid.

Price offered by the tenderers should remain firm during the validity of order from the date of issue of LOI/Placement of order as the case may be. The supplies shall be taken in staggered manner as per HIL's requirement.

If within 30 days from the receipt of goods with defect or deviation of any kind from the specifications are detected a report to the suppliers for the replacement of such goods, shall be made by HIL and the supplier will replace goods at his own cost within seven days of the receipt of information. In case defective or rejected goods are not lifted by the supplier within 10 days of receipt of intimation of rejection, storage charges at the rate of half percent of the value of the rejected goods per day or part of a day shall be recoverable from the supplier. For purpose of calculation of price for recovery of storage the tendered price will be accounted. In case the rejected material is not lifted within 30 days it will be disposed off at the risk and cost of supplier.

SIGN OF AUTHORISED SIGNATORY  
NAME OF SIGNATORY \_\_\_\_\_  
FIRM'S NAME \_\_\_\_\_  
SEAL \_\_\_\_\_

Date \_\_\_\_\_

27. Supplies will be received only from 9.30 A.M. to 4.00 P.M. on working days and no supply will be received on Saturday/Sunday/Holiday unless specific permission is given by HIL to that effect. Delivery schedule may be altered as per our consumption without any commitment on HIL part.
28. Small scale Units registered with NSIC are exempted from Tender Document fee & EMD but Authenticated copy of the valid NSIC certificate for the tendered product should be submitted alongwith Techno commercial bid of the tender to qualify for such exemptions.
29. HIL reserves the right to split its requirements between two suppliers for item at Sl. No. 7 of NIT in the ratio of 60:40 provided L-2 etc. party matches the rate of L-1. In case L-1 party offers quantity less than 60% of the tender quantity, order will be placed at the finalised rate on L-1 for the offered quantity and balance will be distributed among L-2 etc. parties in the ratio of 60:40 subject to matching the L-1 rate. HIL also has the right to order only part of the tendered quantity. However, quantity discount, if offered, for more than 60% of the tendered quantity will not be considered for evaluation.
30. Transit Risk & Insurance: - Transit insurance, if any, should be arranged by the supplier at their cost since the material is to be supplied on F.O.R. our Stores basis.
31. Delivery: - The delivery of the material shall be taken in staggered manner on immediate basis from LOI/order date.
32. There would generally be no negotiations hence please submit your most competitive prices while submitting the price bid.
33. While evaluating the lowest bidder discounts such as prompt payment discount or discount on particular day of payment would not be taken into account though our order may include this option.
34. FORCE MAJEURE: If the execution of the work by the successful tenderer is delayed beyond the stipulated period given in the purchase order as a result of outbreak of war, acts of God, fire, flood and earth quakes, strikes, riots or acts of nature the supplier shall not be held responsible for such delay and HIL and the supplier shall immediately consult with each other to determine the measures to be taken.

The Supplier shall have to provide proof of existence of such condition of force majeure as stipulated above to entire satisfaction of HIL duly certified by an appropriate authority as required by HIL in the event of enforcement of the force majeure clause to justify the delay in execution of the work. The supplier shall not be allowed to sublet or assign the work awarded hereunder to any other party unless approved by HIL in writing.

SIGN OF AUTHORISED SIGNATORY  
NAME OF SIGNATORY \_\_\_\_\_  
FIRM'S NAME \_\_\_\_\_  
SEAL \_\_\_\_\_

Date \_\_\_\_\_

Contd...7 ..

35. **ARBITRATION/CONCILIATION:** All disputes and differences arising between the parties in respect of the order/contract or breach thereof will be decided by a sole arbitrator appointed by Chairman & Managing Director, HIL. The Arbitration is to be proceeded under the Indian Arbitration Act and the rules framed thereunder. The decision of the arbitration will be binding to all parties to proceedings and the laws applicable will be Law of India. The venue for arbitration shall be Delhi.
36. **LEGAL JURISDICTION :** Dispute, if any, arising out of supplies made against purchase order for Rasayani/Udyogamandal/ Bathinda/ Peenya Unit shall be subject to the jurisdiction of Panvel or Alibag courts/Cochin/ Bathinda (Punjab)/ Peenya , Bangalore (Karnataka) Courts respectively for all legal matters pertaining to the Purchase Order, as the case may be.

For HINDUSTAN INSECTICIDES LTD.

Commercial Manager /Sales Manager

We hereby confirm that the above terms & conditions are acceptable to us.

AUTHORISED SIGNATORY  
NAME & DESIGNATION \_\_\_\_\_  
FIRM'S NAME \_\_\_\_\_

Rubber stamps & address of tenderer.

Date \_\_\_\_\_

This document (Annexure-I) must be submitted alongwith Techno Commercial bid (Annexure-II)

**Address of our units for correspondence**

<b>Udyogamandal</b>	<b>Rasayani</b>	<b>Bathinda</b>	<b>Peenya</b>
Hindustan Insecticides Ltd., Eloor, P.O. Udyogamandal, Alwaye, Kerala-683501. Tel: 0484-2545217 Fax: 0484-2545464 E-mail: <a href="mailto:hiludl@md3.vsnl.net.in">hiludl@md3.vsnl.net.in</a>	Hindustan Insecticides Ltd., Rasayani, Distt. Raigad, Maharashtra-410207 Tel: 02192-250391 Fax: 02192-250392/250970 E-mail: <a href="mailto:hilt_d_1@bsnl.in">hilt_d_1@bsnl.in</a>	Hindustan Insecticides Ltd., A-4 Industrial Growth Centre, Mansa Patiala road, Bathinda- 151001, Punjab. Telefax: 0164-2430099. E.mail: <a href="mailto:hilbti@sancharnet.in">hilbti@sancharnet.in</a>	Hindustan Insecticides Ltd., M/s KSCMF Ltd., C/o Pesticide Formulation Unit, 39/A, Phase-II, Peenya Industrial Area, Bangalore-560 058

**Bathinda depot.**

Hindustan Insecticides Ltd.,  
C/o Central Warehousing Corpn.  
Industrial Growth Centre,  
Mansa Patiala road,  
Bathinda- 151001, Punjab.



**HINDUSTAN INSECTICIDES LIMITED**

**(A Govt. of India Enterprise)**

Tender Documents No. \_\_\_\_\_

**TECHNO COMMERCIAL BID**

Tender Ref. No. CX/T/26/ST/2009-10(H)

Product: -

Tendered Quantity: - \_\_\_\_\_ MT

Offered Quantity: - \_\_\_\_\_ MT

1. Before filling up the details, please carefully read all the points and important instructions sheet.
2. The last date for submission of bid in Sealed Envelope is **10.08.2009** 2.00 PM
3. No late tender will be entertained and HIL will not be responsible for the postal delay or any other delay in submission of bid on due date and in time.

1	Have you enclosed tender documents cost as mentioned in our NIT for each item (in case of tender forms down loaded from HIL Website) ?	DD/Pay order No. (S) Date : Amount : Bank :
2	Are you a Manufacturer/Agent/Trader (Documentary Proof to be enclosed as per clause No. 4-e of General Terms & Conditions of Tender Documents).	
3	Location/place of works from where supplies are to be made.: ( Must be provided)	
4	(a) Location/place of works from where supplies are to made: (Must be provided)  (b) Can you supply the material strictly as per the HIL specifications:  (c) Total Quantity Offered:  (d) Daily production capacity for manufactures:  (e) Lead time required:  (f) Please specify the quantity acceptable for despatches per month/Half year at the quoted rate.  (g) In case of rejection, time required for replacement or lifting back of the material by you:  (h) Delivery Schedule	Yes / No  _____ MT/KL _____ MT/KL _____ Days Max. _____ MT/month Max. _____ MT/Half year _____ Days  Contd...2.
	.. 2..	

5	EMD Amount	
	<p>Have you enclosed EMD Amount as per tender terms. If so, please furnish DD/Pay order No. and date with name of the bank or details of Bank guarantee as the case may be.</p> <p>In case of NSIC firm please furnish the registration no with date and authenticated copy of valid Regn. No. certificate for getting exemption from submitting EMD/ tender documents fee as per Clause No. 28 of General Terms &amp; Conditions of Tender Documents).</p> <p><b>Note:</b> -Bidding schedule of those who fail to enclose DD/Pay order/Bank guarantee towards EMD along with techno-commercial shall be rejected.</p>	<p>DD/Pay order No. (S)</p> <p>Date : _____</p> <p>Amount : _____</p> <p>Bank : _____</p> <p>Or</p> <p>B/G details : _____</p> <p>Regn. No. _____</p> <p>Valid upto _____</p>
6	Our normal payment terms are 100% payment with 60 days clean credit from the date of receipt but subject to acceptance of the material by our respective unit through cheque. However, any deviation from this term has to be specifically mentioned.	Agreed/Not agreed
7	Transport agreement	
	<p>A. It is the responsibility of the supplier to arrange transportation since material is to be supplied on FO.R. our stores basis and transit Insurance should be arranged by the supplier at their cost.</p> <p>B. Whether any separate work orders is required for transportation. If so, please give name and address of the transporter with a consent letter from them.</p>	<p>Agreed/Not agreed</p> <p>_____</p>
8	Experience	
	How long you are in the field of manufacturing/Trading of this material. Please indicate the name and address of your customers to whom you have supplied for the past 3 years with supporting documents (In case of Non-submission of supporting documents i.e. PO copies the offer is liable for rejection). <b>In case of Pesticides Photocopy of valid CIB Registration Certification along with Manufacturing License must be submitted to verify shelf-life etc.</b>	
9	Have you supplied to HIL previously? If so, furnish order particulars and quantity supplied.	
10	Financial status	
	Please give your sales turnover for the past 3 years along with supporting documents for the tendered product only. As per clause No. (4-f). of General Terms & Conditions of Tender Documents.	
11	Banker	
	Please furnish the name and address of your banker.(s)	
12	Status of organization	
	Partnership/Proprietorship/Private Limited/Public Ltd Company/Public undertaking (please furnish documentary proof as per clause No. 4-b. of General Terms & Conditions of Tender Documents. In case of NSIC unit please furnish the Regn No. with date and copy of valid Regn. Certificate	Contd. 3

13	<p>Validity of offer and rate for acceptance:</p> <p>a.) The expected validity period for acceptance of offer is 45 days from price bid opening date. Any deviation from this to be mentioned.</p> <p>b.) Rate quoted should be valid for tentative supplies as per clause No. 31 of Annexure-I after acceptance of offer by HIL. Offers of those who do not agree for this validity will not be qualified in the tender.</p> <p>c.) During the validity period, no price increase will be asked. However, any change in statutory levies like excise duty and Central sales tax /VAT shall be on HIL A/C.</p> <p>Please note that any tax/levies other than octroi imposed by the State Govt. after submitting the tenderers shall not be considered by HIL and the cost attributed on this account will be borne by the tenderers</p>	<p>_____ Days.</p> <p>Agreed / Not agreed</p> <p>Agreed/Not agreed</p>
14	<p><b>Declaration</b></p> <p>Whether the partners or directors or proprietor as the case may be of the company are related to any of the Employees of HIL.</p> <p>In case the partners or directors or proprietor of the company are related to any of the employees of HIL, a declaration to this effect giving the details of the name of the Employees, relationship etc., should be provided separately without which the offer will not be considered.</p> <p>I/We hereby declare that the particulars furnished above are true and correct to the best of my/our knowledge and agree to all the terms and conditions of HIL Tender No. CX/T/26/ST2009-10(H).</p>	

I/We hereby declare that the particulars furnished above are true and correct to the best of my/our knowledge and agree to all the terms and conditions of HIL Tender No. CX/T/26/ST/2009-10(H)

I/We accept all the terms and conditions contained in HIL Tender No. CX/T/26/ST/2009-10(H)

**Signature with Seal**

Name :

Date :

Address:

Phone No. :

Mobile No. :

Fax No. :

E-mail :



- 13. Discount/Rebate offered \_\_\_\_\_  
(Whether on Basic/ delivered price)
- 14. Credit offered (No of days) \_\_\_\_\_
- 15. Payment terms: \_\_\_\_\_  
\_\_\_\_\_
- 16. EMD Details:
- 17. Address at which P.O. is to be released  
(In case placement of P.O.)
- 18. Any other condition \_\_\_\_\_  
\_\_\_\_\_

NOTE: 1. You are requested to fill up the **Price-Bid** completely other wise your tender may not be considered and shall stand rejected.

2. All columns should be filled up and no column to be left blank.

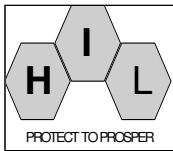
**(Signature with Seal)**

**Date:**

\* There would generally be no negotiations hence please submit your most competitive prices while submitting the price bid.

In case of offers for Direct Import by HIL the price should be given on FOB, C&F & CIF basis.

\*\* Octroi if applicable shall be reimbursed by HIL on actual basis on submission of documentary proof of octroi deposit.



**Methodology for evaluation of tender**

Offers received against open/Limited tender from various bidders for supplies of the materials are evaluated as under:

**(A) Evaluation for Domestic bidders.**

(i) All the offers are compared on delivered net of Modvat (CENVAT) basis i.e. total delivered price excluding CENVAT element & VAT credit wherever it is applicable .

(ii) Payment linked discounts are not considered for evaluation of offers.

(iii) Offers are evaluated on our normal 60 days payment terms basis from the date of receipt of material at our unit's stores. However any extra credit given for more than 60 days will not be considered for evaluation. In case credit is given for less than 60 days the differential interest shall be calculated at applicable PLR rate to evaluate all the offers on 60 days basis. In the event of offers received for imported material, and the credit period offered is more than 60 days LIBOR rate of interest, as applicable on 01.08.2009, shall be taken into consideration for evaluation.

(iv) In case of offers received with letter of credit payment terms the L/C opening charges at our banker's prevailing rate is loaded for evaluation. However Bidders are discouraged for submitting offers with L/C payments terms specially for domestic supplies.

(v) SHORTAGE:- Bidders who ask for shortage to be allowed in quantity, their prices would be loaded by that much extent to which shortage has been asked for while evaluating the Price Bids.

**(B) Evaluation of offers for imported materials :**

In addition to the above, in case of offers received for imported materials the foreign currencies rates, as prevailing on the date of opening of the bids, are converted in Rupees plus 3% is added to cover exchange fluctuation for the FOB/C&F/CIF price only. After this the prevailing Custom Duty & CVD as applicable is added alongwith clearing and forwarding, transportation charges from port to our factory. Amount of CVD admissible as CENVAT is then deducted from delivered cost to arrive at NOM rates.

1% landing charges are added on CIF value to arrive at assessable value on which Custom Duty etc are added (Landing charges are not included in the cost) as it is only for arriving at assessable value).

While evaluating offers of imported material 37 days (30 days transit time & 7 days clearing forwarding time) credit period is reduced from the actual credit offered by the tenderers, if the shipment is from European countries, USA, U. K. whereas 27 days (20 days transit time & 7 days clearing forwarding time) credit period is reduced from actual credit offered by the tenderers if the shipment is from Asian countries like China, Japan , Singapore etc.

**Annexure-V**

**BID BANK GUARANTEE**

WHEREAS Hindustan Insecticides Limited, A Company incorporated under the Indian Companies Act and having its office at Scope Complex, 2<sup>nd</sup> Floor, Core -6, 7, Lodi Road, New Delhi-110 003 (hereinafter called HIL) have invited bids/tenders vide their advertisements No. \_\_\_\_\_ dated \_\_\_\_\_ in Economic Times M/s \_\_\_\_\_ (herein after called "Supplier"/Contractor) have submitted their bid / tender dated in response thereto.

AND whereas the said invitation vide advertisements No. \_\_\_\_\_ dated \_\_\_\_\_ shall furnish a bank guarantee for Rs. \_\_\_\_\_ ( Rupees \_\_\_\_\_ ) as guarantee for the due fulfilment of the terms and conditions contained in the bid/tender, the guarantee remaining valid up to minimum 90 days .

We, \_\_\_\_\_ Bank, do hereby undertake to pay the amounts due and payable under this guarantee without any demur, merely on demand from HIL stating that the amount claimed is due by way of loss or damage caused to or that would be caused to or suffered by HIL by reason of breach by said supplier/contractor of any of their terms of conditions contained in the said bid/tender or by reason of the supplier's /contractor's failure to perform the said bid/tender. Any such demand made on the bank shall be conclusive as regards the amount due and payable by the bank under this guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs. \_\_\_\_\_ ( Rupees \_\_\_\_\_ ).

We undertake to pay to HIL not exceeding Rs. \_\_\_\_\_ ( Rupees \_\_\_\_\_ ) so demanded notwithstanding any dispute or disputes raised by the supplier/contractor in any suit or proceeding before any court or tribunal relating thereto our liability under this present being absolute and unequivocal.

The payment so made by us under this bond shall be valid discharge of our liability for payment thereunder and the supplier/contractor shall have no claim against us for making such payment.

We, \_\_\_\_\_ Bank further agree that the guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said bid/tender and that it shall continue to be enforceable till all the dues of HIL under or by virtue of the said bid/tender have been fully paid and its claims satisfied or discharged or till HIL certified that the terms and conditions of said bid/tender have been fully and properly carried out by the said supplier/contractor and accordingly this guarantee or till \_\_\_\_\_ claim lodged up to \_\_\_\_\_ .

Our guarantee shall remain in force until and unless a demand or claim under this guarantee is made on us in writing within one week from the date of expiry date of the guarantee period we shall be discharged from all liability under this guarantee thereafter.

This guarantee will not be discharged due to the change in the constitution of the Bank or the supplier/contractor.

.. 2 ..

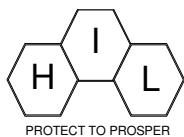
We, \_\_\_\_\_ Bank undertake not to revoke this guarantee during its currency except with the prior consent of HIL in writing .

Notwithstanding anything contained herein before our liability under this guarantee is restricted to Rs. \_\_\_\_\_ (Rupees

Our guarantee shall remain in force till \_\_\_\_\_ . Unless a demand or claim in writing is received by us on or before \_\_\_\_\_ from the date all your rights under this guarantee shall be forfeited and we shall be deemed relieved and discharged from all liability thereunder.

Dated

For Bank



**HINDUSTAN INSECTICIDES LIMITED**  
(A Govt. of India Enterprise)  
New Delhi-110 003

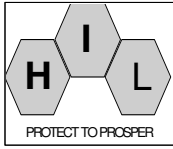
**Specification of Technical / Bulk Pesticides as per BIS Specifications.**

<b>Item No.</b>	<b>Item</b>	<b>( Qty in MT/ KL/ Nos )</b>	<b>Unit</b>
1	Acephate 75% SP Bulk	30	R/B/P
2	Cartap Hydrochloride Tech. 98% a.i. min.	5	B/ R
3	Isoproturon 75% WP Bulk	10	B

R - Rasayani (Maharashtra), B – Bathinda (Punjab), P – Peenya, Bangalore (Karnataka)

All the tenderers must mention shelf life of Technical/Bulk Pesticides offered in tender. A photocopy of valid CIB registration certificate will be required to verify the Shelf Life claim.

If quotation is given for Bulk Pesticides, recipe of your product alongwith chemical composition given for Bulk Pesticides and analytical test report must be attached with the tender documents.



**HINDUSTAN INSECTICIDES LIMITED**  
(A Govt. of India Enterprise)

**Specification of Clodinafop-Propargyl 15% WP for supplies to our Bathinda Deopt.**

The interested bidders must quote their rates for Clodinafop-Propargyl 15% WP packed in our brand name as per the design given by HIL. The details are given below:-

**(A) Specification of Material:-**

- a) Product must conform to existing BIS specification OR as approved by CIBRC.
- b) Bidders must mention the Self Life of the product. A photocopy of Manufacturing Licence & CIB Registration Certificate must be submitted to verify the Shelf Life claim alongwith your sealed Techno Commercial bid.

**(B) Tentative requirement:-**

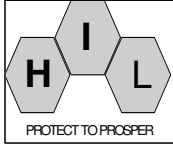
20,000 Units of 160 gms each.

**(C) Excise duty to be quoted based on following MRP:-**

Rs. 450/- per Unit.

**(D) Specifications of Packing:-**

16 GM pouches of 10 nos or 20 gm pouches of 8 nos to be packed in pouches of 160 gm and Transport Pack.



**HINDUSTAN INSECTICIDES LIMITED**  
**(A Govt. of India Enterprise)**

**Specification of Sulfosulfuron 75% WDG Bulk alongwith surfactant for supplies to our Bathinda Deopt.**

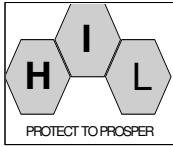
The interested bidders must quote their rates for Sulfosulfuron 75% WDG Bulk alongwith surfactant. The details are given below:-

**(A) Specification of Material:-**

- a) Product must conform to existing BIS specification OR as approved by CIBRC.
- b) Bidders must mention the Shelf Life of the product. A photocopy of Manufacturing Licence & CIB Registration Certificate must be submitted to verify the Shelf Life claim alongwith your sealed Techno Commercial bid.

**(B) Tentative requirement:-**

270 Kgs alongwith 10,000 ltrs. of surfactant.



**HINDUSTAN INSECTICIDES LIMITED**

**(A Govt. of India Enterprise)**

**SPECIFICATION OF ETHYLENE DIAMINE (EDA)**

<b>Sl. No.</b>	<b>Characteristic</b>	<b>Requirements</b>
<b>1.</b>	<b>ASSAY</b>	<b>98% Min.</b>
<b>2.</b>	<b>APPERANCE</b>	<b>Clear to colourless to Light amber Liquid.</b>
<b>3.</b>	<b>SPECIFIC GRAVITY</b>	<b>0.897 to 0.910</b>